

REQUEST FOR PROPOSAL

This Is Not An Order - Make A Copy For Your File - Return Original

SACRAMENTO AREA SEWER DISTRICT (SacSewer) 8521 Laguna Station Road Elk Grove, CA 95758	Issue Date	July 16, 2025
	Proposal Number	RFP#8511
V E N D O R	Return your Proposal in envelope, sealed and clearly marked on outside with Proposal number and date shown below to: SACRAMENTO AREA SEWER DISTRICT (SacSewer) 8521 LAGUNA STATION ROAD ELK GROVE, CA 95758-9550 ATTN: RFP No. 8511 Proposals must be received by SacSewer Reception and logged in prior to the date and time indicated. Proposals will not be accepted after 3:00 p.m. PST on: August 26, 2025	
	For Additional Information, Contact:	
	Issuing Officer:	Tamblynn Stewart
	PHONE:	(916) 875-9014

FAILURE TO SIGN THIS SECTION MAY DISQUALIFY YOUR RESPONSE

The undersigned offers and agrees to furnish the articles and/or services listed in this document at the prices and terms stated, subject to the General Conditions of this Request for Proposal:

Firm Name	Terms of Sale
Signature	F.O.B. Point Destination
Printed Name	Shipping Date _____ / ARO
Federal Tax ID Number	Estimated Day of Arrival at Destination /After Shipment
Date	E-Mail:
Telephone:	Fax:

CALCIUM NITRATE AND SERVICES CONTRACT

NOTICE TO VENDORS

NOTICE IS HEREBY GIVEN THAT the Sacramento Area Sewer District (SacSewer) invites sealed Proposals for CALCIUM NITRATE AND SERVICES CONTRACT

Sealed proposals for RFP#8511 to provide:
CALCIUM NITRATE AND SERVICES CONTRACT
for Sacramento Area Sewer District (SacSewer)

Proposals will be received at:
Sacramento Area Sewer District (SacSewer)
8521 Laguna Station Road
Elk Grove, CA 95758,
by 3:00 p.m. PST on **August 26, 2025**

Any proposer who wishes its proposal to be considered is responsible for making certain that its proposal is delivered to the SacSewer Office. Proposer envelope must clearly list Vendor name and return address. Envelopes that do not list Vendor name and address will not be opened. The Vendor shall provide evidence that they or their subcontractor is properly licensed (Class A or B General) in accordance with the Contractors' Licenses Law; Business and Professional Code of the State of California.

Proposal shall be addressed to:
Sacramento Area Sewer District (SacSewer)
Contract and Purchasing Services
8521 Laguna Station Road
Elk Grove, Ca. 95758
Attn: RFP#8511

Sacramento Area Sewer District (SacSewer) is currently under contract to feed liquid calcium nitrate (Bioxide) at SacSewer's facilities to treat liquid sulfides in the wastewater stream for odor control and corrosion protection.

Department of Industrial Relations (DIR) Compliance

- A. No contractor or subcontractor may be listed on a bid for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
- B. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- C. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

- D. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement).
- E. The County of Sacramento Labor Compliance Section will act as an agent of the Sacramento Area Sewer District and monitor this project for compliance. All questions regarding prevailing wage requirements should be directed to the Labor Compliance Section at (916) 875-2711.
- F. Pursuant to California Labor Code Section 1720 and following, and Section 1770 and following, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of the prevailing wage determinations are on file at the office of the County of Sacramento Labor Compliance Program, 9700 Goethe Road, Suite D, Sacramento, CA 95827, and are also available on the internet at <http://www.dir.ca.gov/DLSR/PWD>.

Proposers are hereby notified that pursuant to Part 7, Chapter 1, Article 2, Section 1770, et seq., of the Labor Code of the State of California, the successful VENDOR/CONTRACTOR and its subcontractors shall pay their labor forces not less than the general prevailing rate of wages as determined by the Director of the Department of Industrial Relations, and travel and subsistence pay as such are defined in applicable collective bargaining agreements filed in accordance with Section 1773.8 of said Labor Code, for work needed and performed on this project. It shall, pursuant to the provisions of Section 1773.2 of said Labor Code, be a requirement of the work for the successful proposing contractor to post and maintain a copy of said wages' determinations at the project site throughout the duration of the work.

Sacramento Area Sewer District (SacSewer) hereby notifies all proposers that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, creed, color, national origin, ancestry, sexual orientation, political affiliations of beliefs, sex, age, physical handicap, medical condition, marital status or pregnancy as set forth hereunder.

Sacramento Area Sewer District (SacSewer) reserves the right to reject any or all proposals and waive any irregularity in proposals received.

Contractors will need to submit a proposal to provide liquid calcium nitrate chemical(s), equipment and services. Contractors must properly fill out the Vendor price proposal to be ranked. The contractor's proposal will be evaluated and ranked using criteria discussed further in the RFP.

Contractors are hereby notified that pursuant to Part 7, Chapter 1, Article 2, Section 1770, et seq., of the Labor Code of the State of California, the successful Contractor and its subcontractors shall pay their labor forces not less than the general prevailing rate of wages as determined by the Director of the Department of Industrial Relations, and travel and subsistence pay as such are defined in applicable collective bargaining agreements filed in accordance with Section 1773.8 of said Labor Code, for work needed and performed on this project. It shall, pursuant to the provisions of Section 1773.2 of said Labor Code, be a requirement of the work for the

successful bidding Contractor to post and maintain a copy of said wages' determinations at the project site throughout the duration of the work.

SacSewer reserves the right to reject any or all Proposals and waive any irregularity in Proposals received.

KEY ACTION DATES

RFP Advertised: July 16, 2025

Mandatory Pre-Bid Meeting/Field Visit Walk-Through: July 30, 2025

Mandatory Pre-Bid Meeting/Field Visit Walk-Through to occur at SacSewer's N50, located at 30030 South River Road, Sacramento, CA 95691.

Meeting starts at 9:00AM and is estimated to take up to 3.5 hours, which includes the Field Visit Walk-Through of 3 pump stations with chemical feed systems.

A representative of the Contractor must be present and sign the attendance log at each of the 3 active feed stations.

Question Deadline: August 6, 2025

Proposal Due Date: August 26, 2025

Intent to Award: September 3, 2025

Insurance Due: September 10, 2025

Contract Award: September 15, 2025

CONTENTS & RESPONSE PAGE

Information provided in this proposal:

- Cover Page (page 1)
- Notice to Vendors
- Key Action Dates
- Contents & Response Page
- Introduction
- Proposal Inquiries
- General Conditions
- Background
- Scope of Work
- Specifications
- Evaluation and Award Matrix
- SacSewer Insurance Requirements
- Invoicing
- Vendor Questionnaire
- Customer References
- Contractor License Certification
- Proposer's Statement Regarding Insurance Requirements
- Vendor Price Proposal
- Performance Bond
- Instruction for Performance Bond
- Payment Bond
- Instruction for Payment Bond
- Subcontractors
- Exception Response Page
- Non-Collusion Declaration
- Appendix

Proposal Response: Interested proposers must complete and return the following pages/sections by the closing date and time shown on the cover page to be considered.

- Cover Page with authorized signature
- Vendor Questionnaire
- Contractor License Certification
- Proposer's Statement Regarding Insurance Requirements
- Chemical Safety Data Sheet for Product(s)
- Representative Analysis of Chemical to be Provided Showing that Chemical Meets Specifications
- Vendor Price Proposal for each Scope of Work submitted
- Chemical Spill Response Plan
- Customer References
- Instruction for Performance Bond

- Instruction for Payment Bond
- Subcontractors
- Exception Response Page
- Non-Collusion Declaration
- Three (3) copies of proposal and mark the original as the “Original” or “Master Copy”

Note: SacSewer will not accept proposals by way of facsimile transmission or e-mail. Proposals must be signed and received in a sealed envelope. Refer to instructions on the cover page.

INTRODUCTION

Invitation – Sacramento Area Sewer District (SacSewer), invites Responses which offer to provide the goods and/or services identified on the Cover Sheet.

Definitions - We intend to express our expectations clearly, and they are to be legally interpreted in our favor. Certain words are used throughout this document

We/Us/Our are terms which refer to Sacramento Area Sewer District (SacSewer), a duly organized public entity. They may also be used as pronouns for various subsets of the District organization, including, as the context will indicate:

District - Sacramento Area Sewer District

SacSewer - Sacramento Area Sewer District (SacSewer)

EchoWater Facility (EWF) – *EchoWater Resource Recovery Facility*

You/Your are terms which refer to businesses having some sort of relationship to or with us. The term may apply differently as the context will indicate. For instance, “you” as a CONTRACTOR will have different obligations than “you” as a Proposer or Supplier will have:

Supplier - A business entity which may provide the subject goods and/or services

Proposer - A business entity submitting a Response to this request for proposal. Suppliers which may express interest in this RFP, but which do not submit a Response, have no obligations with respect to the proposal requirements.

Contractor - The Proposer who’s Response to this RFP is found by Purchasing to meet the needs of Sacramento Area Sewer District (SacSewer). Contractor will be selected for award, and will enter into a contract for provision of the goods and/or services described in the RFP.

Subcontractor - A company that enters into a business relationship with the Contractor. The Contractor may seek to place employees of the Subcontractor for the services described in the RFP.

Contractor’s Employee - All persons who can be offered to provide the services described in the RFP. All employees of the Contractor and the Subcontractor must be covered by the insurance programs normally provided to persons employed by a company (ex: Worker’s Comp, SDI, etc.).

Request For Proposal (RFP) - This entire document, including attachments.

Response - The written, signed and sealed document submitted according to the RFP instructions. Response does not include any verbal or documentary interaction you may have with us apart from submittal of a formal response. Verbal interactions will not be binding on Sacramento Area Sewer District (SacSewer) or Supplier(s) with respect to requirements stated within this RFP or resulting contractual obligations.

RFP Clarification - Questions regarding this RFP should be directed in writing to the Issuing Officer specified on the Cover Sheet. Answers, citing the question, but not identifying the questioner, will be distributed

simultaneously to all known prospective Proposers. Oral answers provided by Sacramento Area Sewer District (SacSewer) or its agents shall not be binding.

RFP Amendment - If it becomes evident that this RFP must be amended, we will issue a formal written amendment to all known prospective Proposers.

Proposer Response and Responsibility - We expect you to be thoroughly familiar with all specifications and requirements of this RFP. Your failure or omission to examine any relevant form, article, site or document will not relieve you from any obligation regarding this RFP. By submitting a Response, you are presumed to concur with all terms, conditions and specifications of this RFP unless you have specifically raised objection. Objections we consider excessive or affecting vital terms may reduce or eliminate your prospects for award.

Award - Award will be made to the Proposer whose offer provides the greatest value to Sacramento Area Sewer District (SacSewer) from the standpoint of suitability to purpose, quality, service, previous experience, price, life cycle cost, ability to deliver, or for any other reason deemed to be in the best interest of Sacramento Area Sewer District (SacSewer). The price sheet for the supplier includes multiple pricing options. Sacramento Area Sewer District (SacSewer) may choose to proceed with multiple contracts if there is reason to believe it provides more assurance of chemical supply. How Sacramento Area Sewer District (SacSewer) proceeds with one or multiple contracts will be up to Sacramento Area Sewer District (SacSewer) management based on evaluation of the proposals and the cost. The result will not be determined by price alone. However, price does matter, and we will be seeking the least costly outcome that meets our needs as we interpret them. Sacramento Area Sewer District (SacSewer) staff may conduct a site visit to evaluate product quality.

Mandatory Pre-Proposal Meeting/Field Visit Walk-Through – All prospective Vendors are required to attend the entire Mandatory Pre-Proposal Meeting/Field Visit Walk-Through (Meeting). Proposals from any Vendors unable to attend any part of the meeting will be rejected. The Meeting will occur at SacSewer’s N50 located at 30030 South River Road, Sacramento, CA 95691. The Meeting will begin at 9:00AM and is estimated to take up to 3.5 hours, which includes the Field Visit Walk-Through of 3 pump stations with chemical feed systems. Prospective Vendors are required to provide their own transportation for the Meeting. A representative of the Contractor must be present and sign the attendance log at each of the 3 active feed stations.

Proposal Term- SacSewer desires to award a contract for three (3) years with the option of two (2) one-year extensions. Any extension shall be at Sacramento Area Sewer District (SacSewer) option, subject to the same specifications, terms and conditions, and agreement between Sacramento Area Sewer District (SacSewer) and the Vendor.

Proposal Execution - This RFP and the Supplier’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth.

Protests - After receipt of Sacramento Area Sewer District (SacSewer) “Intent to Award” notice, any proposer who has questions or concerns should immediately contact the Issuing Officer for discussion. Any proposer who believes that they have grounds for a protest must submit a written protest on company letterhead within three (3) business days after the Intent to Award letter has been sent out. Any protest letter must state the specific grounds for protest and the actions being requested of Sacramento Area Sewer District (SacSewer). No protest received after 4 p.m. on the 3rd business day shall be accepted.

If any Sacramento Area Sewer District (SacSewer) holiday falls within the 3-business day protest response period, the protest acceptance period will be extended by the holiday(s). For example, if the Intent to Award notice is issued on a Friday, a protest must be received by Wednesday at 4 p.m. Should any of the 3 days be a County holiday the deadline will be extended by the number of holidays occurring during the 3-business day protest response period.

Precedence - In the event of contradictions or conflicts between the provisions of the documents comprising the Purchase Order, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
- 2) the provisions of the Proposer's Response (as it may be clarified);
- 3) the provisions of the RFP (as it may be supplemented).
- 4) the provisions of the County Standard Specifications.

Claims - Claims for \$375,000 or less shall be in accordance with Section 20104 of the Public Contract Code.

BONDING REQUIREMENTS

If awarded an Agreement with SacSewer, the Contractor must be able to secure and maintain a Performance Bond with the amount of the bond based on the Vendor's estimated annual operating costs in the performance of the Agreement. Vendor is required to state the amount of the Performance Bond to be maintained as part of its RFP response. The entire cost of the bond shall be borne by the successful Contractor.

Operations Performance Bond (Annually Renewable)

In a sum, not less than one hundred percent (100%) of the estimated annual operating costs to guarantee the faithful performance of all covenants and stipulations during the term of the Agreement. The bond shall contain a provision that the surety thereon expressly waives the provisions of California Civil Code Sections 2819 and 2845.

Notification of Surety Companies

The Surety Company shall be familiar with all the provisions and conditions of the Agreement. It is understood and agreed that the Surety waives notice of change, extension of time, alteration or addition to the terms of the Agreement or to the work to be performed thereunder or to the specifications accompanying the same, or any other act or acts by SacSewer or SacSewer's authorized agents under the terms of the Agreement; and failure to so notify the surety company of changes shall in no way relieve the surety company of its obligations under the Agreement.

Bond is Annually Renewable

The required Performance Bond shall be annually renewable but shall allow for the Surety's non-renewal without penalty at the Surety's option.

Issuing Officer - The issuing officer and mailing address to send Proposals, question, and all other correspondence concerning this RFP is:

Tamblynn Stewart
Senior Contract Services Officer
8521 Laguna Station Road
Elk Grove, CA 95758
(916) 875-9014
stewartt@sacsewer.com

Vendors Examination of this RFP/Questions - Vendors shall examine carefully the entire RFP and any addenda thereto, and all related materials and data referenced in the RFP or otherwise available and shall become fully aware of the system needs through discussion and visits with Sacramento Area Sewer District (SacSewer). If Suppliers discover an ambiguity, conflict, discrepancy, omission or other errors in the RFP, they shall immediately notify the Issuing Officer of such error in writing and request modification of the document. Modifications shall be made by addenda.

Suppliers requiring clarification of the intent or content of this RFP or on procedural matters regarding the proposal process may request clarification by contacting Tamblynn Stewart at stewartt@sacsewer.com

SUBMISSION OF PROPOSALS - Proposals should be prepared in such a way as to provide a straight forward, concise delineation of capabilities to satisfy the requirements of the RFP. Expensive binding, colored displays, promotional materials, etc., are not necessary or desired. Emphasis should be concentrated on conformance and clarity of content.

Supplier proposals shall be completed in all respects as indicated. A Proposal may be rejected if it is conditional or incomplete, or if it contains irregularities of any kind.

Proposals which contain false or misleading statements, or which provide references which do not support an attribute or capability of the proposed system may be rejected. If, in the opinion of Sacramento Area Sewer District (SacSewer), such information was intended to mislead Sacramento Area Sewer District (SacSewer) in its evaluation of the Proposal and the attribute, condition or capability as a requirement of the RFP, the proposal shall be rejected.

The proposal must be signed by an individual who is authorized to bind the proposing firm contractually. The signature should indicate the title or position that the individual holds in the firm. Firms who sign their contracts with the name of the firm must provide the name of the corporate officer for signature validation by Sacramento Area Sewer District (SacSewer). All unsigned Proposals shall be rejected.

ACCEPTANCE AND REJECTION OF PROPOSALS - The District Purchasing Manager reserves the right:

- To reject any or all Proposals, or any part thereof;
- To waive any informality in the Proposal;
- To accept the Proposal that is in the best interest of Sacramento Area Sewer District (SacSewer).

Exceptions Or Deviations: All exceptions or deviations to this proposal shall be listed on the attached “exception response page”. If no exceptions or deviations are listed, it will be understood that the proposal response meets all requirements as listed.

The District’s decision shall be final.

PROPOSAL INQUIRIES

Questions regarding this proposal should be referred to:

Sacramento Area Sewer District (SacSewer)
Purchasing & Material Support
8521 Laguna Station Rd.
Elk Grove, CA 95758

Attn: Tamblynn Stewart
Sr. Contract Services Officer
(916) 875-9014
stewartt@sacsewer.com

Questions regarding specifications shall be referred to:

Thuy Tran
Assistant Civil Engineer
(916) 875-9218
tranmar@sacsewer.com

These inquiries are to be submitted by August 6, 2025. Any interpretations by Sacramento Area Sewer District (SacSewer) will be made in the form of a written amendment. The receipt of such an amendment must be acknowledged in accordance with the directions on the amendment. Oral explanations or instructions given before the award of the contract will not be binding.

Note: The District will not accept proposals by way of facsimile transmission or e-mail. Proposals must be signed and received in a sealed envelope by 3:00PM on August 26, 2025. Refer to instructions on the cover page.

GENERAL CONDITIONS

1. **BID/QUOTE/PROPOSAL/GENERAL CONDITIONS:** All of the terms and conditions of the bid, quote, or proposal against which this purchase document is applied, are hereby incorporated.
2. **SALES TAX NOT INCLUDED:** Unless otherwise definitely specified, the unit prices do not include California sales and use tax or Sacramento County sales and use tax.
3. **AMERICANS WITH DISABILITIES ACT:** As a condition of accepting a purchase order from SacSewer, the vendor certifies that their business entity is in compliance with the Americans with Disabilities Act of 1990, as amended.
4. **HOLD HARMLESS:** The vendor shall hold SacSewer, its officers, agents, servants and employees harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this order, and agrees to defend, at his own expense, any and all actions brought against SacSewer or himself because of the unauthorized use of such articles.
5. **DEFAULT BY VENDOR:** In case of default by vendor, SacSewer may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to SacSewer. Prices paid by SacSewer shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of SacSewer Purchasing Manager.
6. **RIGHT TO AUDIT:** SacSewer reserves the right to verify, by examination of vendor's records, all invoiced amounts when firm prices are not set forth in the purchase agreement.
7. **ASSIGNMENT:**(a) This award is not assignable by contractor either in whole or in part, without the prior written approval of SacSewer Purchasing Manager.(b) In submitting a quote to a public purchasing body, the quoter offers and agrees that if the quote is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) & the Cartwright Act (Chapter 2 [commencing with Section 16700] of part 2 of Division 7 of the Business and Professions Code), arising from the purchases of goods, materials, or services by the quoter for sale to the purchasing body pursuant to the quote. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the quoter.
8. **APPLICABILITY TO HEIRS:** Time is of the essence of each and all the provisions of this agreement and, subject to the limitations of Paragraph 8, the provisions of this agreement shall extend to and be binding upon and inure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
9. **F.E.T. EXEMPTION:** SacSewer is exempted from payment of Federal Excise Tax. No federal tax shall be included in price.

10. **CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE:** No charge will be accepted for packing, boxing, or cartage, except as specified in the Notice of Award. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.
11. **TITLE:** Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by seller to buyer shall pass to the buyer upon buyer's inspection and acceptance of such items at buyer's building.
12. **CHANGES WITHOUT NOTICE PROHIBITED:** No changes in price, quantity or merchandise will be recognized by SacSewer without written notice of acceptance thereof prior to shipment.
13. **ALL UNDERSTANDINGS IN WRITING:** It is mutually understood and agreed that no alteration or variation of terms of this award shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.
14. **FORCE MAJEURE:**
Neither CONTRACTOR nor SACSEWER shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).
15. **INVOICING:** Upon submission of itemized invoices, in duplicate, payment shall be made of the prices stipulated herein for supplies delivered and accepted or services rendered and accepted, less deductions, if any, as herein provided. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the vendor and approved by the Purchasing Manager.
16. **SCERS POST RETIREMENT EMPLOYMENT POLICY:** Any employee of, or Contractor retained by, CONTRACTOR who is retired from Sacramento County service is subject to SCERS Post Retirement Employment Policy and must adhere to limitations on post-retirement service, including a 180-day waiting period before working for the County or SacSewer and a 960-hour per calendar year cap when working for the County or SacSewer.

Upon execution of this Agreement, CONTRACTOR shall report to SacSewer in writing, the names of current and future employees who will provide services under this Agreement, that are retired from Sacramento County employment.

CONTRACTOR must report to SacSewer in writing on a semi-annual basis (January 5th and July 5th of each calendar year), the names of employees retired from Sacramento County employment providing services under this Agreement, and hours those employees have worked during the applicable reporting period.

CONTRACTOR shall submit reports to SDASCERSReporting@sacsewer.com. CONTRACTOR shall not assign employees to provide services under this Agreement in violation of SCERS Post Retirement Employment Policy.

CONTRACTOR shall not assign employees to provide services under this Agreement in violation of SCERS Post Retirement Employment Policy.

BACKGROUND

SacSewer is soliciting proposals from qualified firms that can provide a calcium nitrate chemical product that treats liquid-phase H₂S; delivery of the chemical product; equipment to store and convey the chemical product; instrumentation to monitor H₂S gas in specified locations providing real-time data on a web-based platform; service to regularly maintain the equipment; special consultation services for analysis and recommendations to SacSewer on chemical feed adjustments.

SacSewer will explore the best-available solutions, chemicals, and equipment. SacSewer seeks proven, universal, sustainable, and cost-effective solutions that can be applied throughout SacSewer's existing wastewater collection system. Proposed solutions should be considered "turn-key" with minimal servicing required. Proprietary or "high maintenance" solutions are not preferred.

Figure 1 shows the current Bioxide feed systems, control points, and real time H₂S monitoring locations throughout the Sacramento and Yolo Counties. The real time H₂S monitors (i.e. Vapor Links) are provided as rental units under the current contract. SacSewer currently injects liquid calcium nitrate (Bioxide) from Arden Pump Station (N19), South River Pump Station (N50) and at Garfield Pump Station (S149). SacSewer also possesses the ability to inject Bioxide at Power Inn Pump Station (N52). N52 remains non-active; however, the District desires to retain the flexibility to operate this system on an as-needed basis. The S149 Garfield feed station is currently a temporary setup. The District plans to install a permanent calcium nitrate feed system at S149.

All chemical feed systems have control points for feedback dose control. There are eight control points, of which four are located within the EWF facility. The four control points at the EWF measure H₂S levels incoming through the major gravity lines (The Bradshaw Interceptor, Central Interceptor, and Central Trunk) and one force main from Yolo County (Lower Northwest Interceptor). There is a control point for every feed location listed. In addition, there is one added control point that monitors H₂S levels incoming through the Bradshaw Interceptor System prior to the cross connection with the Central Interceptor, labeled as EGFG (Elk Grove Florin Gerber). Feedback dose control is provided by a vendor owned and operated web-based interfaced service application platform. This platform operates 24/7 and tracks in real time chemical pump status, alarms including leak detection, chemical inventory, and H₂S levels from the control points using continuous emissions monitors and retains historical data. Additionally, each control point requires technicians to collect grab liquid samples and perform in-situ analysis on liquid sulfides using the LaMotte sulfide kit, pH, sewage temperature, and nitrate residual once every two weeks. Refer to the Figure 1 below for the location of current calcium nitrate feed stations and the respective control points.

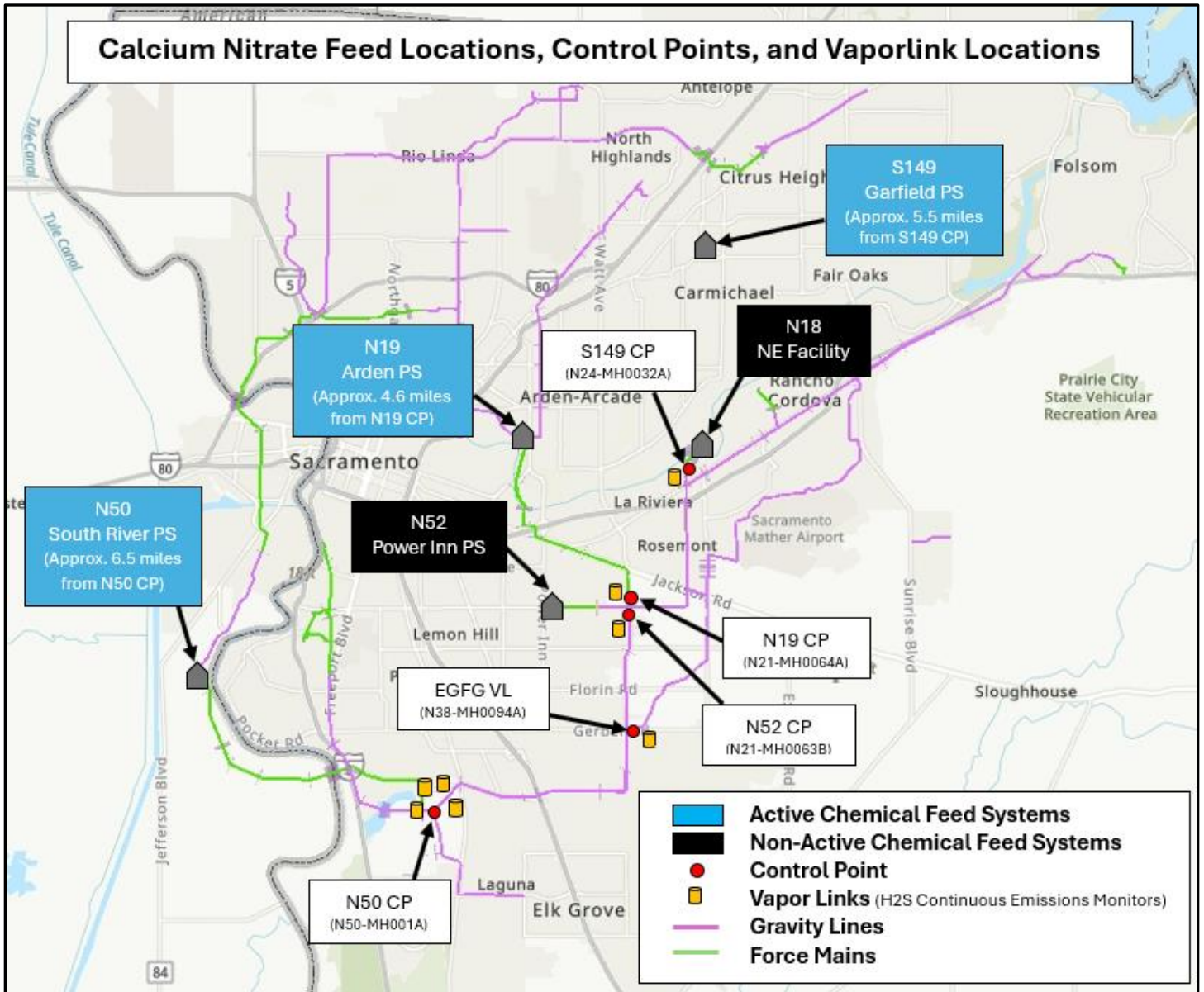


Figure 1 - Calcium Nitrate Feed Systems

N19 – Arden Pump Station:

- Location: 1021 Howe Avenue, Sacramento, CA 95825
- Injection: Force-main
- Operation: Chemical feed is year-round with the exception of wet weather/winter months
- Background: The Arden force main discharges continuously in a diurnal pattern into the Central Interceptor gravity line as it transitions into gravity flow. Only one of two 5-mile 60-inch force mains typically operate throughout the year with the exception of peak wet weather. The hydraulic retention time averages at about 5 hours in the dry season.
- Average dry weather flow: 15MGD
- Estimated Seasonal Liquid Sulfide Concentration (untreated sewage):
 - Dry weather: 10 to 12mg/l
 - Wet Weather: 4.0 to 6.0 mg/l

N50 – South River Pump Station (SRPS):

- Location: 30030 South River Road, West Sacramento, CA 95691
- Injection: Wet well
- Operation: Chemical feed is year-round with the exception of wet weather/winter months.
- Background: This pump station is in Yolo County, located west of the American River and the Pocket Area. The SRPS force main is approximately 8 miles. The LNWI conveys sewage from the Upper Northwest Interceptor (UNWI) and from West Sacramento to the EchoWater Facility. The pump station will typically operate a small pump that will allow continuous flow for 90% of the day. When the small pumps are unavailable, the pump station will operate on a fill-and-draw control strategy to maintain within a high and low wet well level. The pumps can operate for 2 hours continuously before allowing a fill time between 2 to 6 hours, depending on the pump size and time of day. The hydraulic retention time in the force main averages to 8 hours.
- Average dry weather flow: 55-60MG every two hours, (~19MGD).
- Estimated Seasonal Liquid Sulfide Concentration (untreated sewage):
 - Dry weather: >10mg/l
 - Wet Weather: 3 mg/l

S149 – Garfield Pump Station (GPS):

- Location: 4930 Garfield Avenue, Sacramento, CA 95608
- Injection: Direct to Mission Trunk through manhole
- Operation: Chemical feed is year-round with the exception of wet weather/winter months
- Background: Temporary feed system installed approximately two years ago. The feed system treats the siphon outlet prior to the American River and along Mission Trunk.
- Average dry weather flow: 18MGD
- Estimated Seasonal Liquid Sulfide Concentration (untreated sewage):
 - Dry weather: 3.5mg/l
 - Wet weather: <1.5 mg/l

EWF Chemical Feed Management Strategy

Beside localized odor control targets in the collection system, Bioxide feed is managed by SacSewer to treat both liquid and vapor phase sulfides at the EWF. Additionally, SacSewer operates a nitrate side-stream treatment (NST) process where concentrated ammonia supernatant is converted to nitrates before it is returned to process upstream of the EWF headworks. SacSewer continues to use NST to further optimize treatment at EWF. SacSewer may consider changes to its process that may further affect optimizing upstream chemical treatment. SacSewer has in the past used calcium nitrate with low ammonia concentration and may in the future consider revisiting this as an option to further reduce impacts to the EWF Biological Nutrient Removal (BNR) Process. There is interest to utilize a reduced ammonia content calcium nitrate chemical that will reduce the carbon footprint and economically offset additional costs to offset excess ammonia entering the BNR process.

Estimated Calcium Nitrate Demand

The following table provides the historical Calcium Nitrate feed rates for summer (April through September) and winter (October through March).

Table 1 – Historical Calcium Nitrate Feed Rates

Feed Location	Peak Summer Feed Rates		Peak Winter Feed Rates		Estimated Annual Usage*	
	gal/day	**NO ₃ -O (lbs/day)	gal/day	NO ₃ -O (lbs/day)	gal	NO ₃ -O (lbs)
N-19 (APS)	1000	4900	500	2450	210,000	1,029,000
N-50 (SRPS)	1800	8820	1150	5635	395,400	1,937,460
S149 (GPS)	120	590	50	245	49,840	244,216
Total	2920	14,310	1700	8330	655,240	3,210,676

*Estimates are based on calcium nitrate usage in 2024-2025.

**Bioxide UB concentration at 4.9 pounds of nitrate as oxygen (NO₃-O) per gallon.

SCOPE OF WORK

INTRODUCTION

Sacramento Area Sewer District (SacSewer) seeks a contract for both product and service with the most responsive and responsible vendor. The goal of this contract is to acquire the best product and service value for SacSewer.

SCOPE

SacSewer is soliciting proposals for the following:

Product

The vendor shall supply the minimal acceptable chemical products:

- Calcium nitrate solutions:
 - Between 3.5lbs to 4.9lbs of nitrate as NO₃-O per gallon. Vendor to provide info on the quantity of ammonia concentration by weight as NH₃-N.
 - Vendor to provide info on the quantity of Calcium Nitrate solution strength in terms of lbs of nitrate as NO₃-O per gallon.
- Other considerations:
 - SacSewer will consider calcium nitrate solutions with low ammonia concentrations. The total cost of the product(s), including its impact to the plant process and environment will be evaluated. The vendor may elect to provide multiple calcium nitrate solutions in the vendor price proposal.

The awarded vendor shall provide the unit price for calcium nitrate products offered in terms of \$/gal, and lb of NO₃-O/gal. Vendors can submit unit price bids on one or multiple calcium nitrate products. Vendor shall provide a Safety Data Sheet (SDS) for each product in the proposal sheet. The SDS shall include, but not limited to, product weight, active ingredient content and ammonia concentration as a percentage of product weight. Unit prices in conjunction with product performance will be evaluated by SacSewer. In addition to cost, SacSewer will consider the chemical product's performance. A chemical product's performance includes, but not limited to:

- Chemical storage limitations
- Product safety and handling limitations
- Compatibility with existing chemical feed equipment
- Impact to existing and anticipated downstream wastewater treatment processes
- Potential byproduct formation

Additionally, the vendor is to provide documentation that guarantees adequate chemical surplus to meet SacSewer's current and future needs for a multiyear contract.

Service

The vendor shall provide the following services:

- Chemical Deliveries:

- All chemical deliveries are to be escorted by SacSewer staff to the active feed sites, with exception of those sites setup to receive deliveries outside the facility (ex: S149).
- All chemical deliveries are to be scheduled in coordination with SacSewer.
- Vendor is to supply chemical using a single tanker trailer that should have the capacity to hold up to 4500 gallons. Dually tandem tankers are not acceptable.
- Site safety practices are to be employed by the chemical delivery driver(s) consistent with the handling of hazardous chemicals.
- The chemical delivery driver shall be responsible to notify one hour in advance to the SacSewer representative that the delivery is on route to the appointed site.
- Escorted chemical delivery hours to SacSewer facilities are during normal business days, Monday through Friday, between 7am to 1pm. No deliveries will be scheduled on holidays, weekends, or after normal business hours unless proposed by SacSewer in special emergency cases.
- Escorted chemical deliveries are to be made within a 3-hour time window during normal business hours that is provided by the vendor in advance. The vendor will provide 1 hour notice to the SacSewer representative should the deliver window change unexpectedly.
- Any reportable chemical spills are to be reported and notified to a SacSewer representative (refer to the “Spill Response and Clean up” section).
- Delivery manifests for each delivery shall be provided to SacSewer. The vendor shall also provide the ability for SacSewer staff to periodically collect product samples during delivery to test the integrity of the product for quality control.
- Chemical Inventory:
 - SacSewer will manage chemical inventory.
 - It is expected that SacSewer and the vendor will coordinate to develop an agreed weekly (Monday through Friday) chemical delivery schedule on a Thursday prior to the scheduled week. In the case of emergency, the Vendor shall provide 48 hours of advance notice to schedule deliveries the week of.
 - SacSewer chemical delivery demand can fluctuate between winter (low) and summer (peak) periods between 1 delivery per week to as many as 8 deliveries per week, respectively.
 - The vendor should have the ability to execute an emergency delivery 24 hours after the request is made by SacSewer.
- Odor Control Instrumentation (vendor owned):
 - The vendor shall install and provide regular maintenance service to H₂S gas monitors to be setup at designated sites within the Interceptor System. Refer to maintenance section on scheduled servicing of H₂S monitors.
 - At minimum, the vendor shall supply a continuous emission H₂S monitor at each control point for every calcium nitrate injection location, and at other locations as directed by the SacSewer as necessary. SacSewer will reserve the right to have the Vendor relocate H₂S monitors per request.
 - The vendor shall supply the required number of H₂S monitors for 8 locations as shown on Figure 1. SacSewer will work with the vendor to add or subtract the number of H₂S monitors and modify their locations as needed. A pair of H₂S monitors will be dedicated to one location and will rotate year-round to allow for continuous monitoring.
 - The vendor will provide SacSewer the capability to track in real time the H₂S levels from the continuous gas monitors on a web-based platform.
 - Vendor will retain ownership of odor monitoring instrumentation after installation.

- SacSewer reserves right to purchase odor control instrumentation provided by vendor at a cost to be negotiated at a later date.
- Communication and Web-based Interface (vendor owned): The vendor will provide a web-based interface platform where SacSewer can view and access remotely the status and control of the chemical feed systems and H2S monitoring equipment. This includes the ability to create hourly chemical dose curves for calcium nitrate feed. The web-based platform shall the user to access:
 - A listing of all chemical sites
 - For each feed site:
 - Ability to remotely start/stop metering feed pumps and change pump output in real time
 - Real time system status - tank level, chemical feed rates, etc.
 - Alarm and status list registry
 - Dose curve setup for the user to adjust the dose set point on a preset schedule
 - Historical data archive that allows the user to generate historical charts on tank levels, chemical dose rates and H2S monitoring instrumentation
 - Monitor H2S and temperature levels in real time from installed H2S monitoring instrumentation. Additionally, the platform can make historical trends on as needed basis
- New Chemical Feed Systems:
 - The awarded vendor will have the capability to furnish calcium nitrate control feed instrumentation and equipment to SacSewer on an as needed basis to setup new “turn-key” feed systems as needed.
 - New systems shall include new chemical pumps, flow meter, calibration column, associated valves and piping within an enclosed skid, a control panel for local and remote-control access and monitoring, and a new chemical tank enclosed in a tertiary containment wall that allows for product delivery.
 - Vendor will provide equipment maintenance on newly furnished equipment. SacSewer will own new chemical feed systems upon commissioning. Refer to “New Chemical Feed Equipment and Instrumentation” section for more details.
- Maintenance:
 - The vendor shall be responsible for maintaining SacSewer and vendor furnished active calcium nitrate chemical feed systems. The chemical feed system includes chemical pump maintenance (calibrations, chemical draw downs, regular manufacturer recommendation, replacement parts inventory and corrective maintenance job plans).
 - Maintenance of the chemical feed systems, including the chemical feed controller, shall be covered under a service plan based on the equipment manufacturer recommendations.
 - Additionally, the vendor will maintain auxiliary equipment associated with the chemical feed system, including mechanical tank levels, ultrasonic tank level indicator, flow meter, and any equipment related to the chemical feed system within the tertiary tank pad including sump pumps.
 - Regular service maintenance on feed equipment and instrumentation shall occur at a minimum of twice every month.
 - The vendor is to take full responsibility of maintaining the chemical feed systems to ensure chemical can be reliably injected as intended, ensuring the systems are in continuous operation,

responding to corrective/preventative maintenances as needed, and conducting system repairs as needed.

- The vendor will maintain spill kits at each feed station.
 - The vendor shall have a local representative in the Northern California area for immediate response within 48 hours should emergency corrective maintenance be required.
 - The vendor shall comply with the following:
 - i. Vendor Owned Equipment/Instrumentation: All vendor owned instrumentation and/or equipment will be under the sole responsibility of the vendor to maintain and replace as needed at the Vendor's expense. This would cover all aspect including, but not limited to; preventive and corrective maintenance, repairs, calibrations, and cleanup of chemical spills caused by equipment and/or instrumentation failure. Refer to "Spill Response and Clean up" section.
 - ii. SacSewer Owned Equipment/Instrumentation: The vendor shall take responsibility for maintaining SacSewer's chemical feed equipment and instrumentation at the active feed sites. The vendor would be responsible for maintaining all instrumentation and equipment, including pipe and fittings, at the active site unless otherwise noted by SacSewer. In the event a new equipment (i.e. chemical tank) is purchased by SacSewer from the vendor as part of this contract, the vendor will be held responsible to maintain it under warranty through the duration of the contract. Ultrasonic level indicators and mechanical tank level indicators on new or existing tanks shall be maintained by the vendor. The maintenance responsibility of SacSewer owned equipment/instrumentation would cover all aspects including, but not limited to; preventive and corrective maintenance, repairs, equipment replacement, calibrations, and cleanup of chemical spills caused by equipment and/or instrumentation failure that is maintained by vendor. Refer to "Spill Response and Clean up" section. Any replacement or repairs to SacSewer owned equipment/instrumentation shall be coordinated with SacSewer prior to execution and shall be invoiced separately for payment.
- Field Sampling:
 - Field sampling is to be conducted by the vendor and coordinated/escorted by SacSewer staff.
 - Field sampling will be always conducted with the presence of a SacSewer representative.
 - When conducting field sampling, the vendor shall always employ proper personal protective equipment (PPE) and utilize a vendor provided handheld gas detector to monitor levels before and during work taking place around a SacSewer manhole.
 - The vendor shall use safe practices by testing the stratification for gases lighter than air within the manhole cover before safely removing the cover using a manhole hook.
 - Field sampling data, at a minimum, shall be collected downstream from each chemical injection location at least once per month from inside designated manholes approved by the SacSewer.
 - The vendor will be required to sample from 8 independent locations.
 - Additional field sampling will be conducted as needed and directed by SacSewer.
 - Field sampling is to include, but not limited to liquid sulfides, pH, temperature, and nitrate residual.
 - Deliverables:

- Monthly Reports: The vendor will provide to SacSewer a monthly report on field sampling results, the performance of SacSewer owned chemical equipment and systems status, maintenance records, amount of product used at each site, service records (corrective/preventative maintenance work), and H2S levels from remote instrumentation.
- Invoicing: Invoices shall include the scheduled date of delivery with bill of lading (BOL), delivered quantity, and cost.
- The vendor will provide a certificate of analysis per request by SacSewer, on an as needed basis.
- Monthly Coordination Meetings/Technical Support:
 - The vendor shall commit to monthly meetings with SacSewer to coordinate and to provide technical support to SacSewer representatives as needed.
 - The vendor will provide a monthly report as described under the deliverables section.
- Expert guidance and recommendations:
 - The vendor will provide to SacSewer its expertise and recommendations that are relevant to odor control applications on an as needed basis.
- Spill Response and Clean Up:
 - The vendor shall be responsible for chemical spill cleanup caused by deliveries and for equipment and/or instrumentation that the vendor is responsible for maintaining. The vendor will directly pay for all costs associated with clean up, mitigation and necessary restoration of vendor related spills.
 - All spills related to the Vendor's product are to be immediately reported to SacSewer.
 - Any product that is found outside of the primary chemical system will be considered a reportable spill (this includes product captured in the secondary containment system and product that hits the ground during delivery).
 - The vendor is subject to potential reimbursement charges from SacSewer for product loss and staff time spent on spill mitigation efforts the vendor is responsible for.
 - Reimbursement charges include, but not limited to, fines from regulatory agencies, administrative time to coordinate with local agencies, reporting, and any SacSewer resources spent on cleanup activities.
 - Reimbursement will be issued as a credit to SacSewer for subsequent product purchases and is set at a maximum value of \$25,000 per spill event.
- Spill Response Plan – The vendor shall develop and provide a Spill Response Plan that shall include, but not limited to:
 - a. Spill kits, containment provisions, and a description of the chemical feed system.
 - b. A spill response team and notification contact list.
 - c. Spill response procedures for reporting, clean up, and proper chemical disposal.
 - d. Product safety material data sheet (SDS) information that prescribes the necessary proper personal protective equipment requirements for safe product handling.
- Equipment/Instrumentation Replacement(s):
 - Vendor will be responsible to replace vendor and SacSewer owned odor control equipment and instrumentation at the active feed sites due to failure or as directed and approved by SacSewer.

- The vendor will submit a quote on the materials and labor needed for replacement to the SacSewer for review and approval before work is commenced. SacSewer will require this info before it can generate a purchase request.
- New equipment installation work will be coordinated with SacSewer and may not commence until an Access Request (AR) has been approved by both parties, AR example provided in appendix.
- Any equipment demobilization will need to be coordinated to minimize potential interruption of the active odor control sites.
- The awarded vendor shall provide general plans and documentation specifying equipment recommended by the vendor for replacement.
- SacSewer reserves the right to determine when the equipment replacement will occur and may choose to indefinitely defer the equipment replacement work.

New Chemical Feed Equipment & Instrumentation

- The vendor will have the capability to furnish and install chemical feed systems, in addition to the current active sites, as needed and at a location to be specified by SacSewer.
- All new equipment and instrumentation will be owned by SacSewer upon final acceptance and commissioning.
- The feed system shall include all necessary equipment and instrumentation to reliably feed product from the new location. The new feed station shall be sized with enough feed capacity to treat a sulfide load up to 900lb/day.
- General plans and documentation specifying equipment recommended by the vendor should be provided in the proposal. Chemical equipment and instrumentation shall include the minimum as follows:
 1. Dosing/Injection Equipment – Dosing/injection equipment shall have the capability to regulate/manage chemical feed.
 - a. The dosing/injection equipment system shall include metering pumps, a control panel, and constructed to be free standing.
 - b. The control panel and pumps are to be modular such that either one can be removed independently to allow for minimum downtime for maintenance.
 - c. Controls shall include at a minimum:
 - i. On/Off/Auto hand switch
 - ii. A pump run and fault light indicator
 - iii. A PLC based controller that has at minimum:
 1. User friendly HMI
 2. 24 discrete 1- hour set-points
 3. Dose adjustment factor
 4. Daily adjustment capability of the week
 5. Level monitoring and readout
 6. Leak detection alarms
 7. Wireless remote connection to the internet
 - iv. The internet connection shall be a virtual control system that provides all inputs and outputs, alarms, and capabilities.

- d. Communication and Web based Interface – The vendor shall be able to provide web-based interface communication system to allow SacSewer to view status and control of equipment for adjusting chemical injection feed rates remotely.
2. Bulk Storage Tanks –
 - a. The bulk storage chemical tanks shall be double walled industrial grade to handle the type of chemical product proposed by the vendor.
 - b. Chemical tanks that require unitized molded outlet fittings shall not be accepted.
 - c. The outer tank will contain a drain and leak detection device connected to the control panel PLC.
 - d. New storage tanks supplied by the contractor shall be sized to provide at least 3 days of storage based on the amount of chemical required to treat the anticipated dissolved sulfide loads.
 3. Chemical Metering Pumps –
 - a. SacSewer requires that the vendor provide reliable chemical metering pumps that minimize the risk of product spills while conveying chemical.
 - b. SacSewer reserves the right to reject certain chemical metering pump types considered as unreliable or that potentially generate high risk of chemical spills.
 - c. Metering pumps shall be sized based on anticipated summer peak feed rates.
 - d. Adequate pump redundancy shall be provided to continuously feed product at the anticipated peak feed rate during the odor season (March to November).
 4. Secondary Chemical Containment –
 - a. The vendor shall provide a chemical containment system for new feed sites to contain potential chemical spills due to inadvertent releases from the feed equipment and piping. Chemical containment system requirements are (but not limited to):
 - i. Sized to accommodate at a minimum of 1.2 times the maximum volume of chemical tank while considering the available real estate available.
 - ii. Setup to capture all feed piping from the storage tanks and any above ground conveyance lines.

Special Service Requirements

- The vendor is to have the flexibility to conduct special studies upon request by SacSewer.
- The special studies could potentially involve analyzing wastewater for liquid phase concentrations of dissolved H₂S and gaseous H₂S levels within the interceptor conveyance system.
- The frequency of special studies is expected to not exceed twice a year and last no longer than 1-month.

SPECIFICATIONS

1. **Contract Period:** The initial term shall be a fixed cost for 3 years. In order to promote efficiency and economy, Sacramento Area Sewer District (SacSewer) reserves the right to extend the contract period for two (2) additional one-year periods. Such extension(s) will be at SacSewer option, subject to same specifications, terms, conditions, favorable prices, and agreement between the Contractor and SacSewer.
2. **Contract Award:** SacSewer plans to award a contract to the most responsible, responsive contractors using the Evaluation and Award Matrix shown in this document.
3. **Estimated Quantities:** Quantities (or expenditures) shown are merely estimates for a typical project. SacSewer does not guarantee to purchase a minimum quantity, nor any remaining materials, tools or appliances acquired by Contractor in support of this contract.
4. **Contractor's License:** The Contractor shall possess a valid California Contractor's License in one of the following classifications: "A" or "C42".
5. **Standard Construction Specifications:** The latest version of the Sacramento Area Sewer District (SacSewer) Standards and Specifications and the provisions contained herein shall govern all work to be done under the contract.

In the event of conflicting interpretations, the latter or revised specifications and/or standards shall prevail.

6. **Labor:** All workmanship shall be first class throughout and only experienced qualified journeymen shall be employed under proper capable supervision.

Pursuant to California Labor Code Division 2, Part 7, Chapter 1, Articles 1 and 3, eight (8) hour's labor shall constitute a legal day's work, and no worker in the employment of Contractor or any Subcontractor, doing or contracting to do any part of the work contemplated by this agreement, shall be required or permitted to work more than eight (8) hours in any one calendar day or forty (40) hours during any one calendar week, except as provided in Section 1815 of the California Labor Code.

Reference: <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=lab&group=01001-02000&file=1810-1815>.

7. **Prevailing Wage:** Contractor shall not pay less than the General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor Code Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1. Refer to <http://www.dir.ca.gov/dlsr/pwd/>
8. **Supervision:** Contractor shall provide a competent foreman to oversee and monitor the contract work. Such person shall have the authority and commitment to act in SacSewer's best interest.
9. **Responsibility of Contractor:** It shall be the responsibility of the Contractor to furnish all labor, supervision, travel, equipment, power, light, materials, tools and appliances necessary to perform and complete the work requested. This includes any change in conformity with the true meaning and intent of the contract drawings and specifications.

- 10. Unit Prices:** Contractor hourly rates entered on the attached Vendor Price Proposal shall be the total cost to SacSewer.
- 11. Minimum Order:** Contractor shall not be requiring a minimum order this RFP/award.
- 12. Subcontracting:** Contractor may subcontract portion(s) of the work, as long as Contractor retains the bulk of the work. Any subcontracting will be solely between Contractor and its subcontractor(s). Contractor will remain responsible for all work performed under the contract, as though Contractor performed all the work. Additionally, Contractor shall remain the sole agent dealing with SacSewer.
- *If subcontracting is proposed, proposers shall provide the requested information about subcontracting in responding to the enclosed questionnaire. Subcontracting is subject to prior approval from SacSewer. Failure to provide the requested information may result in disqualification of your proposal.*
- 13. Conformance with Codes, Laws, Regulations and Standards:** All work and materials shall be in full accordance with all applicable codes, laws, regulations and standards. These include: National Electrical Code, State Fire Marshal, Title 24 of the California Administrative Code, Uniform Building Codes, and Uniform Plumbing Code published by the Eastern Plumbing Officials Association.
- 14. Responsibility for Accuracy:** The Contractor shall obtain all necessary measurements for and from the work, and shall check dimensions, elevations, and grades for all layout and construction work and shall supervise such work, the accuracy for all of which the Contractor shall be responsible.
- 15. Cost Estimates:** Contractor shall provide written cost estimates for any type work not contained in the Vendor Price Schedule. Cost estimates shall be provided at no charge. Contractor shall not start the work prior to receiving a work order from SacSewer representative and any required permit.
- 16. Underground Service Alert Checks:** It will be the responsibility of the Contractor to check with the Underground Service Alert people prior to doing any digging.
- 17. Hazardous Material Detected:** If Contractor detects any structural material that may be hazardous as defined in the California Health and Safety Code Section 25117, Contractor shall promptly notify the SacSewer representative listed on the work order before the site is disturbed.
- 18. Public Safety:** The Contractor shall erect such warning and directional signs as may be necessary for public safety.
- 19. Public Convenience:** The Contractor shall conduct operations as to offer the least possible obstruction and inconvenience to the public. The Contractor shall have under construction no greater amount of work than can be executed properly with due regard to the rights of the public. The Contractor shall provide temporary access to all business establishments and pedestrian walkways as required by SacSewer.

The Contractor shall not close or obstruct any portion of any highway, road, or other property without proper permits.

- 20. Barricades:** The Contractor shall furnish and setup barricades as required.

21. Hazards: Hazards such as standing water, ropes tied to tree limbs, excavations and unsecured material (such as wood, metal, etc.) shall be immediately remedied by the Contractor.

22. Protection of Property and Environment: Contractor shall take every precaution to protect all public and private property during the performance of this contract. Any damage to existing facility or property caused by Contractor's personnel or equipment shall be promptly repaired to the condition existing before the damage or be replaced. All costs for such repairs or replacements shall be solely the responsibility of Contractor.

Contractor shall be environmentally responsible. Any spills or releases of hazardous wastes occurring while under Contractor's control and possession, which are not caused by the negligence or willful misconduct of SacSewer, shall be solely the responsibility of Contractor.

23. Time Limits: All Purchase Orders given out are to be completed within thirty (30) days from the date of assignment (weather conditions considered). The Contractor shall notify SacSewer within 48 hours upon completion of the work.

24. Extensions of Time Limits: Extensions of time limits may be granted upon:

- a. Changes in the work ordered by SacSewer, insofar that these changes require additional time in which to complete the work;
- b. Prevention by SacSewer of the Contractor from commencing or prosecuting the work because of acts of others, aside from Contractor's subcontractors; and,
- c. Change of conditions at job site - differing from those indicated in the work order, or differing materially from those ordinarily encountered as inherent in the work.

Extensions of time limits shall specifically not include:

- a. Any delay that could have been avoided by the exercise of care, prudence, foresight and diligence on the part of Contractor;
- b. Any delay in the prosecution of parts of the work, which may in itself be unavoidable but which does not necessarily prevent or delay the prosecution of other parts of the work, nor the completion of the job within the time specified;
- c. Any reasonable delay resulting from time required by SacSewer for review of plans and submittals required of Contractor and for the making of surveys, measurements and inspections.

25. Liquidated Damages: Failure to complete the work by the completion or extension date shall subject Contractor to liquidated damages as follows:

In the event Contractor fails to complete the work by the completion or extension date, the parties to the contract shall agree that SacSewer will sustain damages. Further, since it is extremely difficult to determine actual damages that may be sustained by SacSewer, it shall be agreed that the amount of liquidated damages to be paid by Contractor to SacSewer would be project specific for each calendar day behind schedule, until the work is completed. Such amount shall be the actual cash value agreed upon as the loss to SacSewer resulting from Contractor's default.

26. Payment of Damages: In the event Contractor shall become liable for liquidated damages, SacSewer, in addition to all other remedies provided by law, shall have the right to withhold any and all payments from

which would otherwise be or become due to Contractor until liability of Contractor is finally determined. SacSewer shall have the right to use and apply such payments, in whole or in part, to reimburse SacSewer for all liquidated damages due or to become due to SacSewer. Any remaining balance of such payments shall be paid to Contractor only after discharge in full of all liability incurred by Contractor under this section or otherwise. If the sum so retained by SacSewer is not sufficient to discharge all such liabilities of Contractor, Contractor shall continue to remain liable to SacSewer until all such liabilities are satisfied in full. No failure by SacSewer to withhold any payment as specified shall in any manner be construed to constitute a waiver to any right to liquidated damages or any right to any such sum.

27. General Liability of Contractor: Except as otherwise noted, Contractor shall do all work and furnish all labor, supervision, equipment, power, light, tools and materials necessary to properly perform and complete the work in the time and manner required. The mention of any specific duty or liability of Contractor shall not be construed as limitation or restriction of any general liability or duty of Contractor and, any reference to any specific duty or liability shall be construed to be for the purpose of explanation only.

28. Guarantee: Except for ordinary wear and tear and unusual abuse or neglect, Contractor shall guarantee all work executed by him/her and all materials and devices attached to the work, or otherwise delivered to SacSewer as part of the work pursuant to the contract, to be absolutely free of all defects in workmanship and materials for a period of one (1) year from date of acceptance by SacSewer. Contractor shall agree to repair or replace any or all such work or material, together with all or any other work or material which may be displaced or damaged in so doing, that may be proven defective in workmanship or material within the one year period from the date of acceptance without expense whatsoever to SacSewer.

In the event that the Contractor fails to comply with the above mentioned conditions within ten (10) days time after being notified of the defect in writing, SacSewer shall have the right, whether or not it constitutes an actual immediate hazard to health or safety, to have the defect immediately repaired at the expense of the Contractor. It shall be at SacSewer's sole discretion to have the defect permanently or temporarily repaired.

29. Inspection of Services: All services, including labor, facilities, equipment and materials furnished or utilized in the performance of services shall be subject to inspection and test by SacSewer to the extent practicable, at all times and places during the term of the contract. All inspections by SacSewer shall be made in such a manner as not to unduly delay the work.

SacSewer may require inspections of any Contractor owned or operated facility for purposes of insuring compliance with contract specifications, terms and conditions.

If SacSewer determines that services performed are not in conformity with contract specifications, terms and conditions, SacSewer shall have the right to:

- a. **Require Contractor to take immediate steps to perform the services in conformity with contract specifications, terms and conditions; and/or**
- b. **Make monetary deductions to reflect the reduced value of services performed.**

30. Cleaning up: Throughout the construction period, the Contractor shall keep the site of the work in a presentable condition and dispose of any surplus materials. Upon completion of the work, and prior to requesting final inspection, the Contractor shall thoroughly clean the site of the work of all rubbish, excess

material, and equipment, and all portions of the work shall be left in a neat and orderly condition. The final inspection will not be made until this has been accomplished.

- 31. Disposal and Salvage:** All materials removed shall become the property of the Contractor, unless otherwise designated by the facility representative. All materials removed shall be disposed of or salvaged by the Contractor.
- 32. Time of Completion:** Time is of the essence on this contract. The Contractor shall complete all work called for under the contract within the time set forth by the parties.
- 33. Contractor Shall Assume Risks:** Until the completion and final acceptance by SacSewer, the work shall be under Contractor's responsible care and charge. Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections, and repairs occasioned or rendered necessary by accidental causes of any nature, including vandalism, to any or all portions of the work, except as otherwise stipulated.
- 34. Dismissal of Unsatisfactory Employees:** If any person employed by the Contractor or any subcontractor fails or refuses to carry out the directions of the SacSewer representative, or is, in the opinion of SacSewer representative, incompetent, unfaithful, intemperate, or disorderly; or uses threatening or abusive language to any person at the facility; or if otherwise unsatisfactory, he/she shall be removed from the work immediately, and shall not again be employed on the work except upon consent of SacSewer representative.
- 35. Retention for Imperfect Work:** If any portion of the work done or materials furnished under the contract shall prove defective or not in accordance with the specifications and contract drawings, and if the imperfection in the same shall not be of sufficient magnitude or importance to make the dangerous or undesirable, or if the removal of such work is impracticable or will create conditions which are dangerous or undesirable, the facility representative shall have the right and authority to retain the work instead of requiring it to be removed and reconstructed, but the facility representative shall make such deductions therefore in the payment due or to become due the Contractor as may be just and reasonable.
- 36. Final Inspection:** The Contractor shall notify the facility representative of the completion of the work, and the facility representative shall promptly inspect the work. The Contractor or the Contractor's representative may be present at the final inspection.
- 37. Payment:** Payment is made in arrears (30 days) to the Contractor after final inspection and acceptance of the work. The Contractor will be compensated in full (amount of estimate) for furnishing all labor, supervision, equipment, power, light, tools and materials, and for successfully carrying out and completing all the work according to schedule, plans and applicable codes.
- 38. Indemnification:** The Proposer shall agree to the following express indemnity:

To the fullest extent permitted by law, Contractor shall indemnify, defend, and hold harmless SacSewer and the County of Sacramento, their respective governing Boards, officers, directors, officials, employees, and authorized volunteers and agents, (collectively "Indemnified Parties") from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims") including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of either Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of either Party

hereto, arising out of, pertaining to, or resulting from the acts or omissions of the Contractor, its officers, employees, or agents, or the acts or omissions of anyone else directly or indirectly acting on behalf of the Contractor, or for which the Contractor is legally liable under law regardless of whether caused in part by an Indemnified Party. Contractor shall not be liable for any Claims arising from the sole negligence or willful misconduct of an Indemnified Party.

This indemnity shall not be limited to the types and amounts of insurance maintained by the Proposer.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of this Agreement.

EVALUATION AND AWARD MATRIX

The evaluation team will consist of SacSewer representatives. Proposals will be evaluated in two phases, as follows:

Proposals will be examined as to whether proposers understood and responded in accordance with the following requirements:

1. Proper completion and submittal of required proposal documents
2. Submitted proposal documents will be evaluated and scored using the table below.

Evaluation Criteria	Maximum Points	Score
Chemical Product Cost	35	_____
Vendor Questionnaire	20	_____
Product Technical Specification	15	_____
New Feed Station / Equipment	15	_____
Annual Service	10	_____
Special Services	5	_____
Total Score	100	_____

The successful proposal will be the proposal with the highest combined total score.

Independent Contractor:

1. It is understood and agreed that Contractor (including Contractor's employees) is an independent Contractor and that no relationship of employer-employee exists between the parties hereto. Contractor's assigned personnel shall not be entitled to any benefits payable to employees of SacSewer. SacSewer is not required to make any deductions or withholdings from the compensation payable to Contractor under the contract; and, as an independent Contractor, Contractor hereby indemnifies and holds SacSewer harmless from any and all claims that may be made against SacSewer based upon any contention by any third party that an employer-employee relationship exists due to the contract.

2. It is further understood and agreed by the parties hereto that Contractor in the performance of its obligation hereunder is subject to the control or direction of SacSewer as to the designation of tasks to be performed, the results to be accomplished by the services hereunder agreed to be rendered and performed, and not the means, methods, or sequence used by Contractor for accomplishing the results.

3. If, in the performance of the contract, Contractor employs any third persons, such person shall be entirely and exclusively under the direction, supervision, and control of Contractor. All terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by Contractor.

4. It is further understood and agreed that as an independent Contractor and not an employee of SacSewer, neither the Contractor nor Contractor's assigned personnel shall have any entitlement as a SacSewer employee, right to act on behalf of SacSewer in any capacity whatsoever as agent, nor to bind SacSewer to any obligation whatsoever.

5. It is further understood and agreed that Contractor must issue W-2 and 941 Forms for income and employment tax purposes, for all of Contractor's assigned personnel under the contract.

Responsibility of Independent Contractor:

1. Contractor as an independent Contractor, shall be liable and hereby expressly assumes and accepts exclusive liability as an employer under the Federal Insurance Contribution Act, the Federal Unemployment Tax Act, Federal Social Security Act, the Unemployment Compensation Act, or any other Federal or State laws or acts which in any way affect or relate to the relationship of employer and employee, and shall be liable for Social Security or Unemployment Compensation or other taxes or penalties arising or levied by reason of the employment of such persons, and shall be responsible for the collection and remittance of any taxes so levied, upon Contractor, on account of the persons employed by Contractor.

SACSEWER INSURANCE REQUIREMENTS

Without limiting CONTRACTOR'S indemnification, CONTRACTOR shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by CONTRACTOR, its agents, representatives or employees. SacSewer shall retain the right at any time to review the coverage, form, and amount of the insurance required hereby. If in the opinion of SacSewer's Risk Manager, insurance provisions in these requirements do not provide adequate protection for SacSewer and for members of the public, SacSewer may require CONTRACTOR to obtain insurance sufficient in coverage, form and amount, at SacSewer's expense, to provide adequate protection. SacSewer's requirements shall be reasonable but shall be imposed to assure protection from and against the kind and extent of risks that exist at the time a change in insurance is required.

1. Verification of Coverage

CONTRACTOR shall furnish SacSewer with certificates evidencing coverage required below. Copies of required endorsements must be attached to certificates. SacSewer's Risk Manager may approve self-insurance programs in lieu of required policies of insurance if, in the opinion of the Risk Manager, the interests of SacSewer and the general public is adequately protected. All certificates, evidences of self-insurance, and additional insured endorsements are to be received and approved by SacSewer before performance commences. SacSewer reserves the right to require that CONTRACTOR provide complete copies of any policy of insurance including endorsements offered in compliance with these specifications.

2. Minimum Scope of Insurance

Coverage shall be at least as broad as:

GENERAL LIABILITY: Insurance Services Office's Commercial General Liability occurrence coverage form CG 0001. Including, but not limited to Premises/Operations, Products/Completed Operations, Contractual, and Personal & Advertising Injury, without either additional exclusions or limitations, unless approved by SacSewer's Risk Manager.

AUTOMOBILE LIABILITY: Insurance Services Office's Commercial Automobile Liability coverage form CA 00 01. Commercial Automobile Liability: auto coverage symbol "1" (any auto) for corporate/business owned vehicles. If there are no owned or leased vehicles, symbols 8 and 9 for non-owned and hired autos shall apply. Personal Lines automobile insurance shall apply if vehicles are individually owned. The Contractor's commercial automobile policy shall be specifically endorsed to include coverage for the transportation of pollutants and/or hazardous materials.

WORKERS' COMPENSATION: Statutory requirements of the State of California and Employer's Liability Insurance.

UMBRELLA or Excess Liability policies are acceptable where the need for higher liability limits is noted in the Minimum Limits of Insurance and shall provide liability coverages that at least follow form over the underlying insurance requirements where necessary for Commercial General Liability, Commercial Automobile Liability, Employers' Liability, and any other liability coverage (other than Professional Liability) designated under the Minimum Scope of Insurance.

CONTRACTOR'S POLLUTION LIABILITY: Insurance which includes coverage arising out of the handling, remediation, cleanup or transport of hazardous materials or hazardous wastes.

CPL shall include but is not limited to:

Insuring all of the services the Contractor provides in the normal course of operations under the Contract. Partial operations coverage is unacceptable. Bodily injury, sickness, disease, sustained by any person, including death; Property damage includes physical injury to or destruction of tangible property including the resulting loss of use thereof; clean-up costs, and the loss of use of tangible property that has not been physically injured or destroyed including diminution of value and Natural Resources damages. Defense costs including costs, charges and expenses incurred in the investigation, adjustment or defense of claims; Contractual liability coverage, e.g. coverage for liability assumed by the named insured under a written contract or agreement. The policy must provide coverage for third-party claims arising from owned and non-owned disposal sites utilized in the performance of this contract. This coverage can be provided on either claims made or occurrence based policy form. The policy must insure contractual liability, be primary and non-contributory and include Additional Insureds under a written contract or agreement, or specifically endorsed as applicable.

3. Minimum Limits of Insurance

CONTRACTOR shall maintain limits no less than:

General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

General Aggregate: \$4,000,000
Products Comp/Op Aggregate: \$4,000,000
Personal & Adv. Injury: \$2,000,000
Each Occurrence: \$2 000,000

Automobile Liability:

- a) Commercial Automobile Liability for Corporate/business owned vehicles including non-owned and hired, \$3,000,000 Combined Single Limit, including coverage for the transportation of pollutants and/or hazardous materials.
- b) Personal Lines Automobile Liability for Individually owned vehicles, \$250,000 per person, \$500,000 each accident, \$100,000 property damage.

Workers' Compensation: Statutory.

Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

Contractor's Pollution Liability: \$4,000,000 per claim or occurrence and aggregate.

4. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention that apply to any insurance required by this Agreement must be declared and accepted by SacSewer.

5. Other Insurance Provisions

The insurance policies required in this Agreement are to contain, or be endorsed to contain, as applicable, the following provisions:

6. All Policies:

- a) **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-: VII. SacSewer's Risk Manager may waive or alter this requirement, or accept self-insurance in lieu of any required policy of insurance if, in the opinion of the Risk Manager, the interests of SacSewer and the general public are adequately protected.
- b) **MAINTENANCE OF INSURANCE COVERAGE:** CONTRACTOR shall maintain all insurance coverages in place at all times and provide SacSewer with evidence of each policy's renewal ten (10) days after its anniversary date. Contractor is required by this Agreement to immediately notify County if they receive a communication from their insurance carrier or agent that any required insurance is to be canceled, non-renewed, reduced in scope or limits or otherwise materially changed. Contractor shall provide evidence that such cancelled or non-renewed or otherwise materially changed insurance has been replaced or its cancellation notice withdrawn without any interruption in coverage, scope or limits. Failure to maintain required insurance in force shall be considered a material breach of the Agreement.
- c) If CPL coverage is written on a claims made form, the following provisions apply:
 - 1) The "Retro Date" must be shown and must be on or before the date of the Contract or beginning of the work.
 - 2) Contractor shall maintain the required CPL policy at not less than the required minimum limits, for not less than one (1) year after Final Acceptance of the work.
 - 3) If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of one (1) year after Final Acceptance of work.

7. Commercial General Liability, Contractor's Pollution Liability and Commercial Automobile Liability:

- a) **ADDITIONAL INSURED STATUS:** SacSewer and the COUNTY OF SACRAMENTO and their officers, directors, officials, employees, agents and volunteers (each an "Additional Insured Party," and collectively "Additionally Insured Parties") are to be included as additional insureds as respects: liability arising out of activities performed by or on behalf of CONTRACTOR; products and completed operations of CONTRACTOR; premises owned, occupied or used by CONTRACTOR in the

performance of the work; or automobiles owned, leased, hired or borrowed by CONTRACTOR. The coverage shall contain no endorsed limited on the scope of protection afforded to the Additional Insured parties.

- b) PRIMARY INSURANCE: For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be endorsed to be primary insurance as respects the Additional Insured Parties. Any insurance or self-insurance maintained by the Additional Insured Parties shall be excess of CONTRACTOR'S insurance and shall not contribute with it.
- c) SEVERABILITY OF INTEREST: CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- d) SUBCONTRACTORS: CONTRACTOR shall be responsible for the acts and omissions of all its subcontractors and additional insured endorsements as provided by CONTRACTOR'S subcontractor.

8. Workers' Compensation:

WORKERS' COMPENSATION WAIVER OF SUBROGATION: The workers' compensation policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the Additional Insured Parties, which might arise by reason of payment under such policy in connection with performance under this Agreement by CONTRACTOR. Should CONTRACTOR be self-insured for workers' compensation, CONTRACTOR hereby agrees to waive its right of subrogation against the Additional Insured Parties.

9. Property

PROPERTY AND INLAND MARINE WAIVER OF SUBROGATION: Any Property or Inland Marine insurance policies (such as are used to insure Contractors' equipment) maintained by CONTRACTOR in performance of the Agreement shall be endorsed to state that the insurer shall waive all rights of subrogation against SacSewer and COUNTY OF SACRAMENTO.

10. Notification of Claim

If any claim for damages is filed with CONTRACTOR or if any lawsuit is instituted against CONTRACTOR, that arise out of or are in any way connected with CONTRACTOR'S performance under this Agreement and that in any way, directly or indirectly, contingently or otherwise, affect or might reasonably affect SacSewer or any Additional Insured Party, CONTRACTOR shall give prompt and timely notice thereof to SacSewer. Notice shall be prompt and timely if given within thirty (30) days following the date of receipt of a claim or ten (10) days following the date of service of process of a lawsuit.

INVOICING

For orders placed by Sacramento Area Sewer District (SacSewer), e-mail a PDF copy to EchoWaterAP@sacsewer.com

Or mail a hardcopy to the address below:

SACRAMENTO AREA SEWER DISTRICT (EchoWater Facility)
8521 LAGUNA STATION RD
ELK GROVE, CA 95758
Attn: Accounts Payable

- Each invoice shall contain a minimum of the following information: invoice number and date; remittance address; "bill to" and "ship to" addresses; purchase order (PO); quantities; item descriptions, unit prices and extensions; sales/use tax; and an invoice total.
- Before supplying any goods or services to Sacramento Area Sewer District (SacSewer), the supplier must obtain a PO number from the ordering department. A PO is an authorized release (Purchase Order) against the contract and shall be provided in either verbal or form. For a PO to be considered valid, it must be within the scope of this contract and be consistent with its pricing, terms and conditions. The PO number must be referenced on all documents related to the order (packing slips, invoices, etc.). Failure to obtain a PO and reference its number may result in the delay or non-payment of the invoice.
- Invoices shall be rendered in arrears.
- Invoice discrepancies shall be handled in a professional, courteous, and expeditious manner.
- In the State of California, government agencies are not allowed to pay excess interest and late charges. Per Government Codes, Section 926.10, interest shall be entitled commencing the 61st day and shall be 6 percent per annum.

VENDOR QUESTIONNAIRE

(Required of Proposers)

General: Respond to all information requested in this RFP. Use additional sheets as necessary. Brochures and advertisements are not considered a direct reply to the information requested and will not be accepted as such. A qualifying proposal must address all items. Incomplete proposals may be rejected.

Format: Your response to this *Vendor Questionnaire* shall be organized and submitted in the format prescribed below in order to facilitate the comparison of proposals. For example, if you are replying to 1.f., indicate 1.f. next to that reply, etc.

1. Company Profile: Your company profile shall include the following information:
 - a. Founding date (month and year)
 - b. Firm size – staff and client base (i.e., local, regional, statewide, etc.)
 - c. Firm’s vision and mission statements
 - d. Products and/or services provided
 - e. Location of facilities that will be used to transport chemical products to SacSewer Pump Stations. Provide an estimate of the round-trip distance (miles) to deliver product.
 - f. Provide size of truck fleet and drivers that will be dedicated to hauling product to SacSewer Pump Stations. Indicate if third party trucking company will be utilized. If a third party is employed by the vendor, provide trucking company name and contact information.
 - g. Number of accounts – Include the number of accounts managed or supported during the past 12 months in the Region or State.
 - h. Organization Chart – Include an organization chart of your firm’s management structure, tracing field operations personnel to your firm’s vice president level. List service technicians that will be assigned to the account and their proximity to the District. Include the service call center and their location.
 - i. Identify the project manager and include his or her e-mail address, telephone, fax, and cellular numbers.
 - j. Identify key facilities and equipment that your firm has to support the proposed agreement.
 - k. Provide injury/illness history report of employee accidents reported to the company over the past 5 years.
2. References: List three or more clients (governmental entities preferred) who have obtained comparable products and volumes from your firm. For each of these references include the e-mail.
3. Business License: Include a copy of your firm’s current business license(s) with your proposal submittal.
4. Industry Affiliations and Accreditation: List your firm’s professional affiliations and accreditation. Include a copy of any applicable accreditation and/or certification with your submittal.

5. Certificate of Insurance: Contractor must have insurance meeting the minimum insurance requirements set forth herein (see *Insurance Requirements for Contractors*). Please sign, date and return the attached Proposer Statement Regarding Insurance Coverage. Actual certificate of insurance and a separate endorsement naming Sacramento Area Sewer District (SacSewer) as additional insured must be furnished to the Issuing Officer within fourteen (14) days after notification of award.

The Proposer shall agree to the following express indemnity:

To the fullest extent permitted by law, Contractor shall indemnify, defend, and hold harmless Sacramento Area Sewer District, the County, their respective governing Boards, officers, directors, officials, employees, and authorized volunteers and agents, (collectively "Indemnified Parties") from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims") including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of either Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of either Party hereto, arising out of, pertaining to, or resulting from the acts or omissions of the Contractor, its officers, employees, or agents, or the acts or omissions of anyone else directly or indirectly acting on behalf of the Contractor, or for which the Contractor is legally liable under law regardless of whether caused in part by an Indemnified Party.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Contractor or the Contractor's Subcontractors.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of this Agreement.

6. Clarification, Exception or Deviation: Each respondent may clarify or describe any exception or deviation from the requirements as set forth herein. Each clarification, exception or deviation must be clearly identified and submitted with your proposal. If your firm has no clarification, exception or deviation, a statement to that effect shall be included in the proposal.
7. Disclose any and all judgments, pending or expected litigation, or other real or potential financial reversals that might materially affect the viability or stability of the firm, or alternately, warrant that no such condition is known to exist.
8. A five-year history beginning January 1, 2020, of any accidents or violations of Federal, State and local laws incurred by the Proposer in any business operations in California. Include the citing agency and resolution of each violation.
9. The Proposer may be required before the award of any contract to show to the complete satisfaction of the District that it has the necessary licenses, permits, equipment, facilities, experience, ability, capacity, skill and financial resources to provide the services specified herein in a satisfactory manner. The Proposer may be required to give a past history and references to satisfy the District

regarding the Proposer's qualifications. The District may make such investigation as it deems necessary to determine the ability of a Proposer to furnish the required services, and the Proposer will furnish to the District all such information and data for this purpose as the District may request. The District also reserves the right to conduct a background inquiry of each Proposer, which may include the collection of appropriate criminal history information, contractual and business associations and practices, employment histories, and reputation in the business community. By submitting a proposal to the District, the Proposer consents to any such inquiries and investigations and agrees to make available to the District such books and records as the District deems necessary to conduct the inquiry.

10. In connection with its evaluation, the District may, at its option, invite one or more Proposers to make an oral presentation to the District. During these interviews, the Proposers will be allowed to present such evidence as may be appropriate in order that the District can correctly analyze all materials and documentation submitted as a part of the proposals.
11. Financial Statements:
 - a) Provide a banking reference.
 - b) Provide a credit rating and name the rating service.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer Authorized Representative

Name and Title of Authorized Representative

Date of Signing

CUSTOMER REFERENCES

To Be Submitted with Proposal

Three customer references are required.

R-1

Account Name	
Address	
Contact Person/Title	
Phone Number/Email	
Products and Services Provided / Year(s)	

R-2

Account Name	
Address	
Contact Person/Title	
Phone Number/Email	
Products and Services Provided / Year(s)	

R-3

Account Name	
Address	
Contact Person/Title	
Phone Number/Email	
Products and Services Provided / Year(s)	

CONTRACTOR LICENSE CERTIFICATION

Pursuant to the Business and Professions Code of the State of California, Section 7030:

“Contractors are required by law to be licensed and regulated by the Contractors State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors State License Board, 9821 Business Park Drive, Sacramento, California 95827, Mailing Address: P.O. Box 26000, Sacramento, California 95826.”

The undersigned Contractor certifies that it is now licensed in accordance with the provisions of the Contractor’s License Law of the State of California, and the number of said license is _____, and the classification of said license is _____, and the said license expires _____.

Company Name

Business Address

By:

Authorized Signature

Type or Print Name

Title

Dated: _____

Corporate Seal

If Contractor is a Corporation

State of Incorporation:

PROPOSER'S STATEMENT

REGARDING INSURANCE COVERAGE

To Be Submitted with Proposal

PROPOSER HEREBY CERTIFIES that the Proposer has reviewed and understands the insurance coverage requirements specified in the Request for Proposal No.8511 CALCIUM NITRATE AND SERVICES CONTRACT. Should the Proposer be awarded a contract for the work, Proposer further certifies that the Proposer can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agrees to name Sacramento Area Sewer District (SacSewer) as Additional Insured for the work specified.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer's Authorized Representative

Name & Title of Authorized Representative

Date of Signing

VENDOR PRICE PROPOSAL

(Required of all proposers)

Note: Information identified in the proposal schedule is for the purpose of evaluating proposals.

ENTER VENDOR NAME HERE

VENDOR QUOTES

FOR CHEMICAL PRODUCT UNIT COST ONLY please provide the following:

Item	Chemical Product Only (Excludes service and equipment)	(Column 1)	(Column 2)	(Column 3)	(Column 4)	(Column 5)
		Price per Gallon of product, (\$/gal)	Pound of Nitrate as Oxygen per Gallon of product, (lbs. of NO ₃ -O/gal)	Amount of Ammonia as Nitrate by weight, (% by weight)	Price per lbs. of NO ₃ -O, (\$/lb) *	Estimated Annual Chemical Cost, (\$) **
1	Calcium Nitrate Product Name (Option 1) _____	_____	_____	_____	_____	_____
	Calcium Nitrate Product Name (Option 2) _____	_____	_____	_____	_____	_____
	Calcium Nitrate Product Name (Option 3) _____	_____	_____	_____	_____	_____

* Column 4: Price per pound of Nitrate = Price per gallon (Column 1) / Pound of Nitrate as Oxygen (Column 2).

** Column 5: Estimated Annual Chemical Cost = Price per pound of NO₃-O (Column 4) x 3,300,000 lbs. of NO₃-O annual estimated demand

Note: The vendor is required to enter pricing for a calcium nitrate per the specifications highlighted under the scope of work section. Failure to complete both entries will result in an automatic disqualification.

Assumptions:

- Product cost estimate excludes service and equipment
- Vendor will provide bids for all the chemical products listed in item one. Vendor shall provide a Safety Data Sheet (SDS) sheet for each product that is included in the proposal sheet. SDS shall include, but not limited to, product weight, minimum active ingredient content and ammonia as a percentage by product weight, and product safety information.
- Estimated annual NO₃-O demand is based on estimated annual H₂S treated.

FOR VENDOR EQUIPMENT SCOPE OF WORK please provide the following:

Provide an estimate for new equipment at SacSewer’s Active Sites.

Item	NEW Feed Station – Chemical Tanks, Dosing/Injection Equipment, Control System, Conveyance Piping, Web Communication, Containment, Pumps. Feed system is to treat a maximum of 900lb of H2S/day. (Excludes chemical and service)	Implementation Cost
2	New Feed Station	_____

Assumptions:

- The New Feed Station is an optional feed site proposed by SacSewer at a location to be determined.

FOR ANNUAL SERVICE COMPONENT please provide the following:

Provide an estimated cost of service for active sites. Service cost excludes costs for product and equipment:

Item	Annual Service Cost* for Chemical Delivers, Maintenance of Chemical Equipment, Field Sampling, Technical Support, Spill Response, Deliverables, H2S gas monitors with continuous tracking, and Maintaining Communication and Web base Interface. (Excludes chemical product and equipment)	Annual Service Cost, (\$)
3	N19 – Arden Pump Station	_____
	N50 – South River Pump Station	_____
	S149 – Garfield Pump Station	_____
	New Feed Station	_____
	Control Point H2S Monitors (8 locations)	_____
	New Control Point H2S Monitors (1 location)	_____

*SacSewer will reserve the right to modify or cancel specific annual service components while under contract.

Assumptions:

- Service cost for chemical delivers, maintenance of chemical equipment, routine field sampling, technical support, spill response, deliverables, and maintenance of communication and web base interface as specified in the RFP scope of work.
- Excludes chemical product, equipment and special service costs.

FOR SPECIAL SERVICE COMPONENT please provide the following:

Provide an estimated cost for special services. Special service costs exclude costs for product and equipment. Special services will be exercised as optional by SacSewer:

Item	**Optional** Special Service Cost for Special Studies	Cost,(\$)
4	Special Services	_____

Assumptions:

- Special service costs for special studies will come from SASD EchoWater Facility and may include but not limited to conducting sulfide loading surveys over collection and interceptor systems, modeling, performance optimization on vapor phase equipment, etc.
- Excludes costs for service, equipment, and product costs.

PERFORMANCE BOND

ANNUALLY RENEWABLE

BOND NO. _____

KNOW ALL PERSONS BY THESE PRESENTS, that

WHEREAS, the Governing Board of the Sacramento Area Sewer District, a county sanitation district pursuant to and operating under the authority of the County Sanitation District Act, commencing at Health and Safety Code section 4700, hereinafter designated as the "Obligee," has, on _____ awarded to _____, hereinafter designated as the "Principal," a contract for RFP#8511 Calcium Nitrate and Services Contract and;

WHEREAS, said Principal is required under the terms of said contract to furnish a bond for the faithful performance of said contract;

NOW, THEREFORE, WE, the Principal, and _____

as Surety, are held and firmly bound unto the Obligee, in the penal sum of _____, lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the above bounden Principal, its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, and well and truly keep and faithfully perform the covenants, conditions, and agreements in the said contract and any alterations made as therein provided, on their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless, the Obligee, its offices and agents as therein stipulated, then this obligation shall become null and void; otherwise, it shall be and remain in full force and virtue.

As a condition precedent to the satisfactory completion of the said contract, the above obligation in said amount shall hold good for a period of one (1) year after the completion and acceptance of the said work, during which time if the above bounden Principal, its heirs, executors, administrators, successors or assigns shall fail to make full, complete and satisfactory repair and replacements or totally protect the said Obligee from loss or damage made evident during said period of one (1) year from the date of acceptance of the work, and resulting from or caused by defective materials or faulty workmanship in the prosecution of the work done, the above obligation in the said sum shall remain in full force and effect. However, anything in this paragraph to the contrary notwithstanding, the obligation of the Surety hereunder shall continue so long as any obligation of the Principal remains.

The said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall, in any way, affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of the contract or to the work or to the specifications. Said Surety hereby waives the provisions of Sections 2819 and 2845 of the Civil Code of the State of California.

PROVIDED, HOWEVER, that this bond is executed by the Surety and accepted by the Obligee subject to the following express condition:

Notwithstanding the provisions of the Contract, the term of this bond shall apply from _____, _____, until _____, _____, and may be extended by the Surety by Continuation Certificate. However, neither nonrenewal by the Surety, nor the failure or inability of the Principal to file a replacement bond in the event of nonrenewal, shall itself constitute a loss to the Obligee recoverable under this bond or any renewal or continuation thereof. The liability of the Surety under this bond and all continuation certificates issued in connection therewith shall

not be cumulative and shall in no event exceed the amount as set forth in this bond or in any additions, riders, or endorsements properly issued by the Surety as supplements thereto.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their seals this _____ day of _____, 2025, the name and corporate seal of each corporate party being affixed hereto and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(SEAL)

Principal

Signature for Principal

Title of Signatory

(SEAL)

Surety

Signature for Surety

Title of Signatory

(This bond must be submitted in sets of two, each bearing original signatures. The signature of the Attorney-In-Fact for the Surety must be acknowledged by a Notary Public. Bonds must be accompanied by a current power of attorney appointing such Attorney-In-Fact.)

INSTRUCTION FOR PERFORMANCE BOND

The successful Proposer shall be required to execute through a corporate surety the Performance Bond included herein. The successful Proposer and surety shall be held and firmly bound unto SacSewer in the penal sum equal to 100% of the total Contract amount. The entire cost of the bond shall be borne by the successful Contractor.

The successful Proposer agrees to execute and have notarized the Labor and Material Bond and deliver to SacSewer within ten (10) working days after notice of intent to award the contract.

Firm Name

Signature

Printed Name

PAYMENT BOND

BOND NO. _____

KNOW ALL PERSONS BY THESE PRESENTS, that

WHEREAS, the Governing Board of the Sacramento Area Sewer District, a county sanitation district pursuant to and operating under the authority of the County Sanitation District Act, commencing at Health and Safety Code section 4700, hereinafter designated as the "Obligee," has, on _____ awarded to _____, hereinafter designated as the "Principal," a contract for RFP#8511 Calcium Nitrate and Services Contract and;

WHEREAS, said Principal is required under the terms of said contract to furnish a bond for the faithful performance of said contract;

NOW, THEREFORE, WE, the Principal, and _____

as Surety, are held and firmly bound unto the Obligee, in the penal sum of _____, lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the above bounden Principal, its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, and well and truly keep and faithfully perform the covenants, conditions, and agreements in the said contract and any alterations made as therein provided, on their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless, the Obligee, its offices and agents as therein stipulated, then this obligation shall become null and void; otherwise, it shall be and remain in full force and virtue.

As a condition precedent to the satisfactory completion of the said contract, the above obligation in said amount shall hold good for a period of one (1) year after the completion and acceptance of the said work, during which time if the above bounden Principal, its heirs, executors, administrators, successors or assigns shall fail to make full, complete and satisfactory repair and replacements or totally protect the said Obligee from loss or damage made evident during said period of one (1) year from the date of acceptance of the work, and resulting from or caused by defective materials or faulty workmanship in the prosecution of the work done, the above obligation in the said sum shall remain in full force and effect. However, anything in this paragraph to the contrary notwithstanding, the obligation of the Surety hereunder shall continue so long as any obligation of the Principal remains.

The said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall, in any way, affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of the contract or to the work or to the specifications. Said Surety hereby waives the provisions of Sections 2819 and 2845 of the Civil Code of the State of California.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their seals this _____ day of _____, 2025, the name and corporate seal of each corporate party being affixed hereto and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(SEAL)

Principal

Signature for Principal

Title of Signatory

(SEAL)

Surety

Signature for Surety

Title of Signatory

(This bond must be submitted in sets of two, each bearing original signatures. The signature of the Attorney-In-Fact for the Surety must be acknowledged by a Notary Public. Bonds must be accompanied by a current power of attorney appointing such Attorney-In-Fact.)

INSTRUCTION FOR PAYMENT BOND

The successful Proposer shall be required to execute through a corporate surety the Payment Bond included herein. The successful Proposer and surety shall be held and firmly bound unto SacSewer in the penal sum equal to 100% of the total Contract amount. The entire cost of the bond shall be borne by the successful Contractor. The Payment Bond is only required if the Contractor is planning to use a subcontractor at any point during the contract.

The successful Proposer agrees to execute and have notarized the Labor and Material Bond and deliver to SacSewer within ten (10) working days after notice of intent to award the contract. These bonds will be provided to SacSewer at the pre-construction meeting.

Firm Name

Signature

Printed Name

SUBCONTRACTORS

Sub-1 \$ AMT % of Work

Sub Name			
Address			
Contact Person/Title			
Phone Number			
CSLB #		DIR Registration #	

Sub-2 \$ AMT % of Work

Sub Name			
Address			
Contact Person/Title			
Phone Number			
CSLB #		DIR Registration #	

Sub-3 \$ AMT % of Work

Sub Name			
Address			
Contact Person/Title			
Phone Number			
CSLB #		DIR Registration #	

Sub-4 \$ AMT % of Work

Sub Name			
Address			
Contact Person/Title			
Phone Number			
CSLB #		DIR Registration #	

EXCEPTIONS RESPONSE PAGE

Please list all exceptions below referring to name of specific section and (where applicable) paragraph, subsection number, or other identifier. For each exception, please quote the statements(s) to which you are taking an exception, for reference during proposal analysis. Exceptions considered excessive or affecting vital terms, conditions or specifications may reduce or eliminate your prospects for award.

Page	Paragraph	Exception

NONCOLLUSION DECLARATION

To Be Submitted with Proposal

The undersigned declares:

I am the _____ of _____, the party making the foregoing Proposal.

The Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Proposal is genuine and not collusive or a sham. The Proposer has not directly or indirectly induced or solicited any other Proposer to put in a false or sham Proposal. The Proposer has not directly or indirectly colluded, conspired, connived, or agreed with any Proposer or anyone else to put in a sham Proposal, or to refrain from submitting a Proposal. The Proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Proposal price of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the Proposal price, or of that of any other Proposer. All statements contained in the Proposal are true. The Proposer has not, directly or indirectly, submitted his or her Proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham Proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Proposer that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Proposer.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature _____

APPENDIX

Access Request Example

SACRAMENTO AREA SEWER DISTRICT				
ACCESS REQUEST				
This document shall remain at the work site until work/tasks listed are completed				
Prime Contractor	Contract #	Date:		
Sub-Contractor	AR #	Revision		
Contact for Contractor	Work Item #	CPM Activity #		
Phone	<input type="checkbox"/> Work Plan Attached	<input type="checkbox"/> Drawing Attached		
PART 1 - CONTRACTOR WORK PERMIT				
Start Date/Time	Completion Date/Time			
Reference Contract Drawings/Specifications				
Equipment or System to be Worked On				
Location of Work				
Provide Change Management Package (CMP) # if appropriate:				
Type of Work (check all that apply)	<input type="checkbox"/> Civil	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Electrical	<input type="checkbox"/> Instrumentation
	<input type="checkbox"/> Process	<input type="checkbox"/> Coating	<input type="checkbox"/> Hotwork	<input type="checkbox"/> Other (specify)
	<input type="checkbox"/> Mobilization	<input type="checkbox"/> Traffic/Ped, Access	<input type="checkbox"/> Shutdown	
Description of Work				
Anticipated Hazards				
Tools/Equipment to be used	<input type="checkbox"/> Cutting/Welding Torches	<input type="checkbox"/> Arc Welders	<input type="checkbox"/> Jack Hammers	
	<input type="checkbox"/> Power Saws	<input type="checkbox"/> Grinders	<input type="checkbox"/> Pneumatic Tools	
	<input type="checkbox"/> Backhoe	<input type="checkbox"/> Crane	<input type="checkbox"/> Radioactive Test Device	
	<input type="checkbox"/> Other			

PART 2- CONTRACTOR SAFETY PRECAUTIONS	
All items checked will be complied with/used in accordance with applicable safety standards (CalOSHA, UFC, etc.) and requested contractor's safety program.	
HOT WORK PLAN <input type="checkbox"/> Isolate Combustibles <input type="checkbox"/> Fire Watch <input type="checkbox"/> Fire Extinguishers <input type="checkbox"/> Flash Protection	REVIEW EMERGENCY PROCEDURES/ALARMS <input type="checkbox"/> Gas Management Areas <input type="checkbox"/> Other _____ _____
AIR MONITORING <input type="checkbox"/> Continuous <input type="checkbox"/> Periodic <input type="checkbox"/> Frequency _____	HOUSEKEEPING <input type="checkbox"/> Debris Removal <input type="checkbox"/> Dust Control <input type="checkbox"/> Maintain access to/through worksite
POTENTIAL ATMOSPHERIC HAZARDS TO BE MONITORED <input type="checkbox"/> Oxygen Deficiency <input type="checkbox"/> Oxygen Enrichment <input type="checkbox"/> Combustible Gases <input type="checkbox"/> Toxic Gases <input type="checkbox"/> Other _____	EXCAVATION/TRENCHES <input type="checkbox"/> Shoring Sloping <input type="checkbox"/> Benching <input checked="" type="checkbox"/> Barricades <input type="checkbox"/> Excavation Plan Submittal Number _____
HAZARDOUS MATERIALS TRAINING <input type="checkbox"/> Substance(s) _____	ELEVATED AREAS <input type="checkbox"/> Fall Protection <input type="checkbox"/> Guardrails
ENERGY CONTROL PROCEDURES <input type="checkbox"/> Lockout <input type="checkbox"/> Blockout <input type="checkbox"/> Tagout	PIPING/EQUIPMENT OPENING AND/OR ENTRY (ensure prior to opening) <input type="checkbox"/> Effectively Isolated Depressurized <input type="checkbox"/> Drained <input type="checkbox"/> Purged/Flushed of Hazardous Substances
VENTILATION <input type="checkbox"/> Natural Only Auxiliary, <input type="checkbox"/> Continuous	ABATEMENT ACTIVITIES <input type="checkbox"/> Asbestos (Article 4 § 1529) <input type="checkbox"/> Lead (Article 4 § 1532.1)
CONFINED SPACE PROCEDURES <input type="checkbox"/> Permit Required <input type="checkbox"/> Personnel Retrieval System <input type="checkbox"/> Non-permit <input type="checkbox"/> Communication w/Entrant <input type="checkbox"/> C-5 <input type="checkbox"/> Rescue personnel @ site <input type="checkbox"/> Entry Permit @ site <input type="checkbox"/> Supplied Air	OTHER SAFETY PRECAUTIONS <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
AR SUBMITTAL SIGNATURE BLOCK	
Contractor signs below after page 1 and 2 are filled out with sufficient detail to allow AR to be reviewed. Contractor identifies all anticipated safety items prior to signing below. Safety Office will initial next to any additional safety items that have been checked off during the AR review process.	
Contractor Representative	Date
Revised 01/2022	Access Request - Page 2 of 3

